

In Partnership with



BOARD/COMPANY SECRETARY PROGRAM

Applications are now open for Batch 004 of the Board/Company Secretary Program on 27th – 28th February 2020 brought to you by Myanmar Institute of Directors (MIoD).

The Board/Company Secretary provides a key role in supporting the board. This 2 days course is intended for those who need to understand the breadth and scope of the role and responsibilities of both directors and those who support boards and in particular Company.

This course will discuss the role of a company secretary and provide practical instruction in relation to fulfilling that role in the context of the Myanmar Companies Law 2017 (MCL) and the requirements of the Directorate of Investment and Company Administration (DICA), including looking at key company secretarial regulatory compliance requirements under the MCL. Participants will be provided with a range of example documents to assist them in managing their own company secretarial activities.

TARGET AUDIENCE:

It is also relevant to those professional who are directly involved in board support and board information preparation and presentation to help them provide to their boards the best quality board support and to enable them to consider what practical steps they can take to deliver better quality board support.

LANGUAGE

English and Myanmar Language Program

COURSE DURATION

2 Days (Start from 27th February – 28th February 2020), from 8:30 AM to 5:30 PM

VENUE

Sule Shangri-La Hotel, Yangon

DELIVERY

Detailed interactive classroom review of statutory reporting requirements by DICA per MCL using examples and templates.

COST

2 days Program	Fees	
	MIoD Member	Non-MIoD Member
	USD 450	USD 500

Annual MIOD Membership Fees – MMK 250,000

In Partnership with



REGISTRATION:

To register, please contact Aung Myat Khaing at rsvp@myanmariod.com

If you need more information, please contact **Myanmar Institute of Directors (MioD)**

http://myanmariod.com/learning_series/board-company-secretary-program/

Address: Room 408, Prime Hill Business Square No. 60, Shwe Dagon Pagoda Road, Dagon Township, Yangon, Myanmar.

Mobile : +95 9 5078651, 5136818

Office Phone: +95 1 382710 ext: 40801,4,5,7

Hotline ; +95 9 400 1514 12, 400 1514 19

Website: www.myanmariod.com | www.facebook.com/MyanmarIoD



SCAN ME

Online Registration Form:

<https://forms.office.com/Pages/ResponsePage.aspx?id=DQSIkWdsW0yxEjajBLZtrQAAAAAAAAAAAAANAARVikTdURFk1TUVIU0ITTUJNS1NKUkFOUExMR1A5Ti4u>

About the Myanmar Institute of Directors

The Myanmar Institute of Directors (MioD) is an independent organization promoting corporate governance standards and best practices in Myanmar. It aims to advance board professionalism, promote business ethics and transparency, create networks between corporate leaders and stakeholders, and boost investor confidence in Myanmar's capital markets. The institute's activities include providing board and corporate governance training, helping raise awareness on governance topics, and advocating for market reforms. MioD was formed with support from the International Finance Corporation (IFC), a sister organization of the World Bank and a member of the World Bank Group, and the governments of Australia and the United Kingdom. For more information, visit www.myanmariod.com